



## Queen Mary PAC Meeting Minutes (online Zoom Meeting)

**Date:** Tuesday, June 15th, 2021.

**Attendees:** Megan Davies, Janine Kobylka, Sian Dowle, Christine Darvell, Molly Johnson, Julie Sutherland, Sandra Nelson, Karen Quan, Nirvana Kiarostami, Carlie Condon, Sila Sahin

*(names collected from Zoom Participant list)*

**Regrets:** Sasa Chambers, Bree Stanlake, Meghan Stanlake, Tracey Wood

**Meeting commenced:** 7:03 PM

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### 1. Approval of Agenda

- **Moved by:** Christine Darvell
- **Seconded by:** Carlie Condon
- **Unanimous approval – Motion carried.**

### 2. Approval of May 11, 2021 Minutes

- **Moved by:** Julie Sutherland
- **Seconded by:** Carlie Condon
- **Unanimous approval – Motion carried.**

### 3. Principal's Report – Megan Davies

- **Thank you**
  - To all parents and caregivers for the support and diligence that has been required this year
  - To our 2020-2021 PAC exec for supporting our students and staff
  - A special thank you to the parents with youngest or only children in grade 7 this year for their time, energy, thoughtfulness, care and hard work – you will be missed
- **Health and Safety Protocols and Guidelines**
  - QM continues to follow VSB's COVID specific Health and Safety Guidelines
  - Despite BC's restart plan, VSB is not updating their guidelines for the remaining 2 weeks of school
  - Guidelines and protocols will likely change for Summer School – and be updated again in August for school start up. We will communicate with families closer to the 2021-22 school year
  - School staff has been discussing some of the "silver linings" that have supported student learning this year. We're hoping to continue with some protocols – line up spots outside, frequent handwashing, staff greeting and dismissing outside, maintaining some

online meetings, using the Teams Classroom to post some material/assignments, maintaining Daily Health Checks and staying home when sick

- Feedback from families/PAC meeting attendees – please leave a comment in the Zoom chat, email, call

- **School Organization for 2020-2021**

- Continues to be tentative, driven by student enrollment, finalized the first week of September
- Currently staffed for 13 divisions
- Shifts within our resource team, a decrease in library time
- 2 of our least senior teachers leaving due to surplus
- 4 staff have been at QM on temporary contracts
- No change to our student support worker staffing (although their schedule for support may be adjusted)
- More info to be shared in our final newsletter
- Our preliminary class casting and student placements have been done for next year

- **School Calendar, Fees and Timetable for 2021-2022**

- Calendar and fees have been shared but will be published again in the June report
- Bell schedule changing slightly – welcome bell at 8:57, recess at 10:30, lunch at 12:05, **dismissal at 3:03**
- Students will likely continue to eat in their classrooms

- **Grade 7 Recognition**

- Virtual assembly on June 24th
- Grade 7 team at QM is organizing an online recognition that will have similar components as previous years' assemblies (address by staff, students, parent, recognition of each student, scholarship etc)
- Grade 7s will receive a yearbook
- Thank you to the grade 7 parents who have been supporting this year's recognition

#### **Upcoming Dates:**

- June 24<sup>th</sup> Grade 7 virtual assembly
- June 29 – last day with students
- June 29 – reports go home
- June 30 – last day for school staff
- July 5 – last day for office staff
- July 7 – last day for admin (Megan)

#### **4. DPAC Report – Molly Johnson**

PAC AGM will be held June 24<sup>th</sup>; they are looking for executive members

- Another initiative is being started to lobby for Queen Elizabeth Annex to stay open focusing on COVID, long term city development plans that could have an impact on the area, and the new 2021 census information
- Ongoing discussion around the School Liaison Officers – VSB have approved a budget for the creation of a Safe and Caring Schools department
- This will be rolled out next year and built on from there.

## 5. Chair's Report – Janine Kobyłka

### • Acknowledgements

- Thank you to teachers, staff, admin. team, bldg. engineers, and esp. Megan for keeping everyone safe and supported throughout this school year
- Thank you to our outgoing PAC Executive – Sasa, Sian, Chris, Bree, Tracey and Meghan, and the Execs who are staying on – Julie and Molly
- Thanks to the school community for your participation and support, attending PAC meetings, supporting fundraising efforts – final tally for Direct Drive \$29,830!

### • Gaming Grant

- Sasa filed application for next year's grant – thank you!
- Amount based on last September's enrollment so can expect just under \$6,000

### • Grade 7 Grad

- Thank you to Megan, Grade 7 team for organizing another year's virtual ceremony
- Thanks to Allisa and Carlie for putting together this year's Grade 7 yearbooks

### • Watering PAC Garden Beds

- Need three people to come twice/week for two weeks to water the PAC garden beds, namely newly planted maples and shrubs
- Shifts: Aug. 1-14; Aug. 15-28; Aug. 29-Sept. 4
- Please contact [info@queenmarypac.com](mailto:info@queenmarypac.com) if you're able to help out

## 6. PAC Website Presentation – Julie Sutherland

**MOTION:** To cover the cost from General Funds of hosting the Queen Mary PAC website for two years (June 2021 – June 2023). The total amount for the two years is \$360

- **Moved by:** Molly Johnson
- **Seconded by:** Christine Darvell
- **Unanimous approval – Motion carried.**

## 7. Treasurer's Report – Sasa Chambers/Bree Stanlake

- No major activity in the account again this past month
- From the general account debits were made for teacher appreciation lunch gift cards and the last reimbursements for the Christmas Raffle.
- PAC sponsored field trips – pretty good response, at least half of divisions took part; remainder of what wasn't spent will be removed from committed funds – start fresh in September
- Umbrella Committee in committed funds to be removed, put back into operating funds – committee no longer exists, and funds can be allocated for that purpose in the future through a vote if required

## 8. Announcement of Scholarship Recipient - Janine Kobyłka

- Aisha dela Cuesta from Lord Byng won scholarship. Had several very strong candidates this year. Aisha – strong academically, lots of engagement and contribution to her school community, great essay
- Has been put in touch with Megan and will record a short speech to be included in Grade 7 online leaving ceremony

**9. Election of Executive Officers 2021-2022 – Janine Kobyłka**

- Thank you so much to volunteers taking on these roles – contribution greatly appreciated
- No need to vote as there are no contested positions

**MOTION:** To approve Executive Officers for 2021-2022 (as listed below)

- **Moved by:** Nirvana Kiarostami
- **Seconded by:** Kuljit Sajjan
- **Unanimous approval – Motion carried.**

**Nominations as of June 15, 2021 for the 2021/2022 School Year**

Chair – *Julie Sutherland*

Vice Chair –

Treasurer – *Ze (Walker) Quan*

Secretary – *Carlie Condon*

DPAC Representative – *Scherazade (Sheri) Jamali* – (*absent – will approve at Sept meeting*)

Member-at-Large – *Sila Sahin*

Member-at-Large – *Molly Johnson*

**10. Other Business/Questions**

- Ms. Davies confirmed that at this point, it is planned that the school library will reopen next year and that sports teams and school activities remain tentative pending further clarification from the PHO.

**11. Adjourn**

- Meeting adjourned 7:58pm